



POLICIES, PROFESSIONAL ETHICS & STANDARDS

GALLERY POLICY

- Gallery is open Tuesday through Saturday, 10 am to 3 pm

Please call WAS-H office for additional information.

STUDIO POLICY

- Scheduled WAS-H activities and classes take precedence over other meetings.
- Publicity and media contact provided in the Washrag for stated rates.
- All policies are subject to change by action of the Board.

STATEMENT OF PROFESSIONAL ETHICS

A statement of standards for a professional art society must not be restrictive, but should define goals which:

- Encourage growth and creativity in the individual members.
- Establish a standard of ethics and cooperation among the membership.

Each show presents its own set of special problems, determined by space limitation, storage facilities, time schedules, etc. The show committee needs to have the latitude to draw the guidelines within which they can most efficiently function. These guidelines limit or describe the following: Presentation of work (i.e. matted or framed); Minimum or maximum sizes; Delivery and pickup schedules; and Arrangement for storage.

STATEMENT OF PROFESSIONAL STANDARDS FOR EXHIBITS

1. Paintings submitted for exhibitions must be original in concept and not direct copies of work, including photography, by persons other than the artist. Work must have been completed during the last two years. Work executed under supervision of instructor, or copies from any source, is considered student work, and not eligible for entry in a professional capacity.
2. Watercolor is defined as any water-soluble medium. Paintings must be at least 80% water medium.
3. Members are urged to consider quality and performance of materials used in painting.

4. Qualified professionals in the art community will jury the exhibitions and jury decision will be accepted as final. Jurors will be encouraged to remove from an exhibit any work suspected of being a copy.
5. All accepted paintings must remain hanging for the duration of the exhibit. Any artist removing work(s) before that date will forfeit the privilege of exhibiting in a WAS-H exhibition for the period of one year.

Show committees have full authority to set rules and regulations necessary for individual exhibitions and members are encouraged to cooperate with the committee. Abuse by any member could lead to a restriction of exhibition privileges.

TAKING PHOTOS OF MODELS AND/OR ATTENDEES

Always ask for the model's permission before taking a photograph. (Some allow this; others do not. Some may have changed their

1. policy since you last asked.)
2. Any photograph taken is for your personal use to complete your artwork. (photographs may not be shared with others outside the model session, nor publicized in any way.)
3. Please limit yourself to taking only a couple photos per pose. Taking more photographs than this disturbs the working artists and can be an abuse of the model's generosity. Most artist's models can be hired for a private photographic session
4. Note: This policy also applies to other attendees and members...

SOURCES OF FUNDS

Annual Fund Raising – WAS-H is a 501 (c) (3) nonprofit organization and therefore must conduct fund raising activities to supplement the Revenue generated by operating the Society. The Board of Directions will approve fund raising activities as appropriate.

Capital Replacement Reserve – As established in Article 1, Section 3 of the By-Laws, WAS-H maintains a reserve fund for future major repairs and replacement of capital assets of the Society. The Reserve is funded by the Board of Directors from cash in excess of that needed to operate the Society. The fund is invested in FDIC insured investments. Expenditures out of the Reserve account require a two-thirds (2/3) vote of the full Board of Directors.

The Seeds of Watercolor – A Fund established wherein Members and Non-Members can make a contribution to WAS-H to recognize memorials, appreciation, honorariums, birthdays, tributes, etc. The funds collected will be maintained in FDIC insured investments and will be used for future expansion of the Jack Bowen Building such as the purchase of property to expand the parking or building. At that time the Seeds of Watercolor will be in place to launch a new project.



General Prospectus

Eligibility and Requirements

- Artist must be a WAS-H member.
- Up to three entries per artist
- Fee of \$10 per entry
- Artwork Regulations:
 - Original composition.
 - Not painted under supervision.
 - Completed in the last 24 months.
 - Has not won a WAS-H award previously.
 - At least 80% water media.
 - Watercolor paper, Yupo, claybord or gessobord.
- Framing regulations:
 - Artwork must be framed (only exception is clay board wooden cradle panels)
 - Frame not to exceed 2 inches.
 - Simple plain wood or metal frames. (Simple straight grooves permitted.)
 - Must be strung with wire for hanging. (No saw tooth hangers)
 - Maximum size 48 inches in any direction
 - White mats only. If using liners only white permitted.
 - Use Plexiglas, DO NOT USE GLASS
 - Artwork on clay board may have protective coating rather than Plexiglas.

Awards

- Cash awards for first(\$100), second (\$75) and third (\$50) place
- Up to 8 Honorable Mention Awards with no cash; winner receives ribbon.
- Only one award per artist.

Sales

- WAS-H accepts a 20% donation for sale of artwork.
- Artwork must remain in gallery for duration of the show.
- Artwork price is to exclude sales tax.
- A 5% fee is taken out of credit card sales.

Liability

- WAS-H will not be liable for damage before, during or after the exhibit.
- WAS-H has the right to reject any painting
- Any painting left more than 2 weeks after the show incurs \$10 fee



PAST PRESIDENTS

ELDON SAMS	LINDA LAMB	LOU GLIST
1969-1970	1984-1985	1999-2000
LUCILLE BROCK	LIDUINE BEKMAN	SUSAN GIANNANTONIO
1970-1971	1985-1986	2000-2001
DR. FABER McMULLEN, JR.	JUDI COFFEY	JOHN RYALL
1971-1972	1986-1987	2001-2002
TYLER NORMAN	MARGARET SCOTT BOCK	STEPHEN BRENNER
1972-1973	1987-1988	2002-2003
ALFRED RIEDEL	KARAN RUHLEN	LINDA SWAYNOS
1973-1974	1988-1989	2003-2004
HERSCHEL WINSLETT	CAROLYN S. McELVAIN	ANN BELL
1974-1975	1989-1990	2004-2005, 2005-2006
TERYL SPEERS	MARSHA HARRIS SOLOMON	JEANNE HEISE
1975-1976	1990-1991	2006-2007
KENNETH DUFF	A.J. SCHEXNAYDER	STEVE BRENNER
1976-1977	1991-1992	2007-2008
MARY G. BUSH	MARGOT VANCE	JERRIE GAST
1977-1978	1992-1993	2008-2009:
HAROLD PHENIX	GEORGE BLOXSOM	MARY DAVIS
1978-1979	1993-1994	2009-2010
MARY GLOVER RUSTAY	GERRY FINCH	JERRIE GAST
1979-1980	1994-1995	2010-2011
MARGARET SCOTT BOCK	EFTON MITCHELL	LINDA VANEK
1980-1981	1995-1996	2011-2012
KENNETH AUSTIN	VIVIAN POLLOCK	JAN MCNEILL
1981-1982	1996-1997	2012-2013
ANN GILLASPY	JO ANN MILLER	JAN SHRADER & SUSI TELAGE
1982-1983	1997-1998	2013-2014
TED BYROM	CAROL LeCRONE-HALE	
1983-1984	1998-1999	



CURRENT WAS-H BYLAWS

ARTICLE I

Name and Purpose

Section 1. This Society shall be known as a Watercolor Art Society-Houston. Its principle office shall be in Houston, Texas. The Society, may also have an office or offices at such other place or places, within or without the State of Texas, as the Board of Directors may designate from time to time, or the business of the Society may require.

Section 2. The purpose of the Society shall be to further the cause and interest in watercolor art through teaching, programs, demonstrations, outreach and exhibitions. Watercolor art is accepted as the use of 80% water-soluble medium.

Section 3. A Capital Replacement Reserve account shall be maintained for future major repairs and replacement of capital assets of the Society. The funds shall be invested in FDIC insured certificates. Expenditures out of the Reserve account requires a two-thirds (2/3) vote of the full Board of Directors.

ARTICLE II

Membership

Section 1. Classifications

There shall be two classes of Membership, which shall be active and inactive, according to amount of dues.

Part 1. Active members shall have full voting privileges, are eligible to serve in all offices and will be one of the following classifications according to the dues:

1. Individual
2. Family
3. Patrons
4. Donors
5. Honorary

This membership is granted by the Board of Directors to any person who has made a significant contribution to the Society or to watercolor art. Membership in this category is for life, with no dues.

Part 2. Inactive members shall not be eligible for office and shall not have voting rights, and will be one of the following classifications according to contribution:

- Benefactors
- Sponsors
- Open

Section 2. Dues, Classification Requirements

The Board of Directors shall have authority to establish dues and classification requirements.

Section 3. Duration

The duration of membership, unless otherwise specified, is for the fiscal year beginning June 1st.

Section 4. Suspension

Non-payment of dues or assessments by a member for a thirty-day period shall be grounds for suspension. Re-instatement shall be automatic upon payment of arrears.

1. Any member may be suspended by the Board of Directors for cause, whenever in its judgment; the best interest of the society would be served thereby.

Section 5. Responsibilities of Members

The Watercolor Art Society-Houston is comprised of volunteers. Members may participate in any capacity in which they are able.

ARTICLE III Membership Meetings

Section 1. Regular Membership Meetings

Membership meetings shall be held monthly on the second Sunday of the month except during the month of May, when it will be held the Sunday after Mother's Day. There may be no scheduled regular meetings in June, July, August or December. The time, place and date of the meetings will be announced in the WASHRAG of the month preceding the meeting.

Section 2. Quorum

A quorum for membership meetings shall be thirty-five (35) active members. If the total active membership reaches seven-hundred fifty or more (750+), the quorum shall be one-fifteenth (1/15) of active members.

Section 3. Voting

A majority vote of active members in attendance shall determine any action at a membership meeting. Proxy voting shall be regulated by the Board of Directors.

Section 4. Extra or Special Meetings

Extra or special meetings may be called by any eighteen (18) or more active members. Notice and purpose of said meeting shall be mailed to members two weeks before the meeting, or may be published in the WASHRAG, also two weeks before the meeting.

ARTICLE IV Officers

Section 1. General Powers

The Officers of the Society shall administer the day-to-day business under management of the Board. They shall manage the day-to-day business in accordance with the Texas Laws, WAS-H Articles of Incorporation, WAS-H Bylaws, Board Policy and with the Procedures Manual as a guideline. The Officers shall be Directors.

Section 2. Titles of Officers

The Officers of the Society shall be President, Vice President, Secretary, and Treasurer.

Section 3. Election of Officers

A nominating committee, chaired by the Vice President, consisting of two Past Presidents, two Board members and two active members from the general membership, for a total of seven (7) shall be appointed by the Vice President in January. The nominating committee shall submit to the Board, in February, recommendations for the slate and the Board may accept or reject any or all of the nominees. Election shall be held in April at the regular meeting of the Society and shall be from the nominated slate and also from the floor. Election shall be by majority vote. Installation shall be made at the May meeting. The President shall be a person who has previously served on the Board of Directors.

Section 4. Removal

Any elected officer may be removed by BOTH vote of the Board of Directors AND the general membership, for cause, whenever in their judgment the best interest of the Society would be served thereby.

Section 5. Vacancies

Part 1. President: The Vice President shall become President upon the vacancy of that office. In event of disability or absence, the Vice President shall assume the duties performed by the President until such time as the President is able to resume duties of the office.

Part 2. Officers: Such vacancies shall be filled by majority vote of the remaining Board.

Part 3. President Pro Tempore:

In the absence of the President and the Vice President, the President shall appoint an officer to act as President during his/her absence.

Section 6. Responsibilities of Officers

Part 1. President: The President shall act as chairman of Board and shall preside at all meetings of the Board of Directors. The President may also serve on all Standing Committees. The President shall be the principal officer of the Society and shall in general supervise all the affairs of the Society with the concurrence of the Board. He/she may sign with the Secretary, or any other proper officer of the Corporation authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws or by statute to some other officer or agent of the Corporation, and in general he/she shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

Part 2. Vice President: In the absence of the President or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President and when so acting shall have all the powers of, and be subject to the restrictions upon the President. The Vice President shall act as chief assistant to the President and shall generally be responsible for workshops and programs.

Part 3. Secretary: The Secretary shall keep the minutes of the meetings of the Board of Directors and of the Membership Meetings in one or more books provided for that purpose, give all notices in accordance with the provisions of these Bylaws or as required by law. She/he will be custodian of the corporate records, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or the board of directors.

Part 4. Treasurer: Treasurer shall have charge of funds and financial records of the Society. He/She shall make disbursements for the business of the Society. Disbursements in excess of \$200 for any expenditure NOT INCLUDED IN THE ANNUAL BUDGET shall be made only by order of the Board of Directors. Disbursement shall be made by check issued by the Treasurer and signed by either the Treasurer, President, or Vice President upon receipt of an approved Request for Disbursement by the President, or Vice President, provided that in no case shall a check be signed by the same officer or individual that approves the Request for Disbursement. A distribution from any Restricted Account requires approval by any two of the authorized signatures stated above. The Treasurer will keep audit records for review by the President, or Vice President upon request at any time. He/She shall make reports of the financial status to the Society, at BOARD AND MEMBERSHIP meetings. He/She shall on request from the President make recommendations on purchase proposals. In February, he/she shall form a committee consisting of the President, Vice President and a Past President to prepare a Budget for the

following year. Such Budget will be presented to the Board of Directors at the March Board meeting to be voted on and approved at the April Board meeting.

ARTICLE V Board of Directors

Section 1. General Powers

Part 1. The Board of Directors shall manage the affairs of the Society in accordance with Texas Law, WAS-H Articles of Incorporation, WAS-H Bylaws, Board Policy, and with Procedures Manual as a guideline.

Part 2. To meet emergency requirements between Board Meetings, the Society shall have an Executive Committee consisting of the President, the Treasurer and the Administrative Director. The Vice President may serve as a member of the Committee in the event one of the standing members is unavailable. Decisions of the Executive Committee must be ratified by the Board of Directors at the next Board meeting.

Section 2. Number, Tenure, Qualification and Titles

Part 1. The Board of Directors shall consist of the four elected officers and thirteen directors for a total number of seventeen (17) members.

Part 2. Tenure commences at the close of the May Membership meeting. Tenure shall be for one year except for the Special Events Director whose term shall be three years. All members of the Board may succeed themselves; the President is limited to two consecutive terms.

Part 3. The titles of the Directors of the Board of Directors shall be:

Past President
Activities Director
Administrative Director
Directors at Large (2)
Education Director
Gallery Director
International Exhibition Director
Members Exhibition Director
Membership Director
Outreach Director
Public Relations Director
WASHRAG Director

Section 3. Appointment of Directors

The President shall appoint directors, with the concurrence of the Officers. The Board shall appoint positions unfilled by September with the concurrence of the President.

Section 4. Regular Board Meetings

Part 1. Regular Board meetings shall be held on the first Monday of each month. There will be no scheduled Board meetings in June, July or December.

Part 2. The number of scheduled meetings annually shall be nine (9).

Part 3. The time, place, and date of the meeting will be published in the WASHRAG in the month of the meeting, and in the annual Directory. Board members will be reminded of the meeting by telephone, letter or e-mail.

Section 5. Special Meetings

Part 1. Special meetings of the Board of Directors may be called by the President or by any five (5) Directors, for special or urgent business.

Part 2. Notice and purpose of any special meeting shall be given to all Board Members by oral or written notice at least one (1) day prior to the meeting.

Section 6. Voting at Board Meetings

Part 1. A quorum shall be nine (9) members of the Board of Directors.

Part 2. A majority vote of those at a meeting at which a quorum is present determines any action.

Part 3. The President casts a vote only in the case of a tied vote.

Section 7. Vacancies

The vacancy of a Directorship shall be filled by appointment by the President with ratification of the Board.

Section 8. Compensation

Board members shall not receive any stated salaries for their services.

Section 9. Removal

Directors who both miss more than three (3) consecutive Board meetings without a written excuse, and who are not performing their prescribed Areas of Responsibility, shall be considered for removal from the Board by Board vote.

Section 10. Resignation

Any Director may resign by giving written notice to the President. The resignation shall be effective at the next meeting of the Board of Directors.

Section 11. Particular Areas of Responsibility of Directors

Part 1. Past President shall generally be responsible for advising the President and the Board as required insuring the continuous effectiveness of the organization's management. The Past President Directorship shall normally be the immediate past President. In the event the President is elected for a second consecutive term and the Past President does not accept a second term, any past President may serve as the Past President Director.

Part 2. Activities Director shall generally be responsible for Paint-Ins, Paint-Outs, Social activities, Studio coordinator and Area Groups.

Part 3. Administrative Director

Shall generally be responsible for Bylaws, the Advisory Committee and the Procedures Manual.

Part 4. Directors at Large shall generally be responsible for Chairmanship of specific Standing Committees as described in the Procedures Manual of WAS-H.

Part 5. Gallery Director shall generally be responsible for the operations and activities connected with the WAS-H Gallery.

Part 6. International Exhibition

Director shall be responsible for the Annual International Exhibit.

Part 7. Members Exhibition

Director shall be responsible for the chairmanship of the Annual Members Exhibit.

Part 8. Membership Director

Shall generally be responsible for membership, membership records and the publication of the Annual Directory in which are printed the current Bylaws.

Part 9. Outreach Director shall be responsible for all programs related to schools, other children's groups, and any community groups in general where WAS-H has a presence for teaching or community activity.

Part 10. Public Relations Director shall generally be responsible for communicating WAS-H information to the community.

Part 11. Education Director shall be responsible for the operation of all classes and workshops, with the exception of the major workshops, which includes, but is not limited to, scheduling of classes, engaging of teachers and communicating WAS-H's objectives to the teachers.

Part 12. WASHRAG Director shall be responsible for the publication of the Society's newsletter, which is known as the WASHRAG.

**ARTICLE VI
Committees**

Section 1. Standing Committees

Part 1. Standing committees shall be formed as need for the operation of the Society's business.

Part 2. Members of Standing Committees shall be appointed by the Directors under whose Area of Responsibilities such a committee falls, as described in the Procedures of WAS-H, and with the concurrence of the President.

Part 3. Term of the Committees shall be for the fiscal year or until the business is completed.

Part 4. Quorum: a majority of the whole committee shall constitute a quorum. Decisions shall be made by consensus. Unresolved decisions in Society matters shall be brought before the Board for discussion and vote.

Part 5. The President may serve on all Standing committees except the Nominating Committee.

Section 2. Names of the Committees

The names of the committees are as described in the Procedures Manual of WAS-H.

Section 3. Advisory Committee

For the purpose of continuity in the furtherance of its objectives, the Society may have an Advisory Committee. Such Committee shall perform duties as requested by the Board and with the concurrence of the President. Members and the Chairman of the Advisory Committee shall be appointed by a committee consisting of the President, Vice President and the Administrative Director. The Administrative Director shall also be a liaison between the Advisory Committee and the Board of Directors. The Advisory Committee shall consist of persons with past service on the Board or who have otherwise demonstrated their interest in the Watercolor Art Society – Houston. This committee shall meet a minimum of two times a year.

ARTICLE VII
Procedures Manual

For the purpose of continuity from one administration to the next, and for outlining Areas of Responsibility for all Board members, and Job Descriptions for all Standing Committee Chairmen, the Society shall maintain an operating Manual known as the Procedures Manual. Such Manual, apart from Board Policy, is to be used as a guideline, not inconsistent with WAS-H Articles of Incorporation and Bylaws, subject to periodic review and update based on recommendations and approval of the Board with the concurrence of the President.

ARTICLE VIII
Exhibits

Section 1. Annual Members Exhibit

It is intended to have an Annual Members Exhibit limited to active members of this Society at a place approved by the Board. It shall be juried by one (1) or more jurors who are not active members of this Society and who are approved by the Board.

Section 2. Annual International Exhibit

It is intended to have an Annual Open International Exhibit in which both Society members and non-members of the Society may enter. The Board shall approve the place and time of the exhibition that shall be juried by one (1) or more jurors who are not active members of the Society, and who are approved by the Board. In the event of out of town participation by this Society's membership, in exhibits held jointly with other societies, the Board shall approve all details of said exhibit.

Section 3. To defray exhibition expense, entrance fees shall be set for shows, with the concurrence of the Board.

ARTICLE IX
Amendments

Amendment to these Bylaws is accomplished by a two-thirds (2/3) majority vote of active members who cast a vote. After Board approval, the proposed amendment with individually numbered ballots shall be mailed to all members. Ballots can be returned either by mail or at a regular membership meeting. Voting deadlines and method of vote counting shall be set by the Board.

ARTICLE X
Parliamentary Proceedings

ROBERTS RULES OF ORDER shall govern parliamentary proceedings of the Society not addressed by these Bylaws.

ARTICLE XI
Charter

Under the charter granted by the State of Texas in January 1975, the Society is a non-profit Texas Corporation and shall operate under management of the Board.

ARTICLE XII
Dissolution

Dissolution can be achieved only by a favorable written vote by two-thirds (2/3) of active members, or by a proxy, at a regular or specially called meeting for that purpose, and only after giving all members a written notice thirty (30) days in advance. In the event of dissolution of the Society, dispersal of funds and property exclusive of debts and obligation which aspires to similar goals, on the date of dissolution but which shall in all events be to an organization that would qualify under provision of Section 501 (c) (3) of the Internal Revenue Code as they now exist or as may hereafter be amended.

ARTICLE XIII
Construction and Interpretation

The place of these Bylaws, their Statutes and their forum, shall be at all times in the State of Texas, and these Bylaws shall be governed by the laws of the State of Texas to all matters relating to their validity, construction and interpretation. In the event that any court of competent jurisdiction shall ad-judge to be invalid or unlawful any clause, sentence, paragraph, sub-section, section or article of these Bylaws, such judgment or decree shall not affect, impair, invalidate, or nullify the remainder of these Bylaws, or any confined to the clause, sentence, paragraph, sub-section, section, or article so adjudged to be invalid or unlawful.

ARTICLE XIV
Effective Date

The Bylaws shall take effect immediately upon their adoption. The alteration, amendment or repeal of any provision of these Bylaws and the adoption of any new Bylaws shall take effect immediately upon the adoption of the resolution of the members and the Board of Directors effecting such alteration, amendment, repeal or adoption, unless otherwise provided in such resolution